

KAUAI FOOD BANK INC.

FINANCIAL STATEMENTS WITH INDEPENDENT AUDITOR'S REPORT

December 31, 2019

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Kauai Food Bank Inc.

Opinion

We have audited the accompanying financial statements of Kauai Food Bank Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2019, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Kauai Food Bank Inc. as of December 31, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Kauai Food Bank Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Kauai Food Bank Inc. ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but it not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsible to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Kauai Bank Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial double about Kauai Food Bank Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

A handwritten signature in black ink, appearing to read 'CPA LLC', is written over a faint, illegible printed name.

Honolulu, Hawaii
June 28, 2023

Kauai Food Bank Inc.
STATEMENT OF FINANCIAL POSITION
December 31, 2019

ASSETS

CURRENT ASSETS

Cash	\$ 372,992
Investments	232,827
Accounts receivable	1,531
Inventory	90,944
Prepaid expenses	<u>12,278</u>

Total current assets	<u>710,572</u>
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FIXED ASSETS, AT COST

Fixed assets, less accumulated of \$253,074	<u>65,406</u>
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OTHER ASSETS

Other	<u>2,080</u>
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\$ 778,058

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	\$ 2,729
Accrued liabilities	<u>23,005</u>

Total current liabilities	<u>25,734</u>
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NET ASSETS

Without donor restrictions	543,056
With donor restrictions	<u>209,268</u>

752,324

\$ 778,058

See accompanying notes to financial statements.

Kauai Food Bank Inc.
STATEMENT OF ACTIVITIES
Year Ended December 31, 2019

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
SUPPORT AND REVENUE			
Contributions	\$ 268,321	\$ 10,500	\$ 278,821
Food contributions	144,022	140,831	284,853
Special events (net of \$ 9,420 direct expenses)	23,885	-	23,885
Grant revenues	138,441	96,000	234,441
Shared Maintenance Cost fees	9,235	68	9,303
Sales of donated assets	8,700	-	8,700
Investment income	33,429	-	33,429
RECLASSIFICATIONS			
Net assets released from restrictions	<u>390,215</u>	<u>(390,215)</u>	<u>-</u>
Total support and revenue	<u>1,016,248</u>	<u>(142,816)</u>	<u>873,432</u>
EXPENSES			
Program services			
Client services	638,952	-	638,952
Supporting services			
Management and general	56,666	-	56,666
Fundraising	<u>45,337</u>	<u>-</u>	<u>45,337</u>
Total expenses	<u>740,955</u>	<u>-</u>	<u>740,955</u>
CHANGE IN NET ASSETS	275,293	(142,816)	132,477
NET ASSETS AT BEGINNING OF YEAR	<u>267,763</u>	<u>352,084</u>	<u>619,847</u>
NET ASSETS AT END OF YEAR	<u><u>\$ 543,056</u></u>	<u><u>\$ 209,268</u></u>	<u><u>\$ 752,324</u></u>

See accompanying notes to financial statements.

Kauai Food Bank Inc.
STATEMENT OF FUNCTIONAL EXPENSES
Year Ended December 31, 2019

	<u>Program</u>	<u>Supporting Services</u>		<u>Total</u>
	<u>Client Services</u>	<u>Management and General</u>	<u>Fundraising</u>	
Food distribution	\$ 363,302	\$ -	\$ -	\$ 363,302
Wages and related costs	175,981	21,788	27,796	225,565
Occupancy	46,323	5,735	7,317	59,375
Professional fees	5,881	20,213	222	26,094
Depreciation	16,143	-	-	16,143
Insurance	8,014	2,691	1,211	11,916
Supplies, printing and postage	4,221	743	6,712	11,676
Travel	5,941	1,172	-	7,113
Other	629	3,848	1,471	5,947
Vehicle	5,296	-	-	5,296
Communication	3,845	476	608	4,929
Equipment repair	3,376	-	-	3,376
Total functional expenses	\$ <u>638,952</u>	\$ <u>56,666</u>	\$ <u>45,337</u>	\$ <u>740,955</u>

See accompanying notes to financial statements.

Kauai Food Bank Inc.
STATEMENT OF CASH FLOWS
Year Ended December 31, 2019

Cash flows from operating activities	
Change in net assets	\$ 132,477
Adjustments to reconcile decrease in net assets to net cash used in operating activities:	
Depreciation	16,143
Realized investment loss	427
Unrealized investment loss	(25,423)
 (Increase) decrease in:	
Accounts receivable	9,089
Inventory	34,503
Prepaid expenses	465
Accounts payable	787
Accrued liabilities	<u>(2,819)</u>
 Net cash provided by operating activities	 <u>165,649</u>
 Cash flows from investing activities	
Proceeds from sales of investments	108,212
Purchase of property and equipment	(28,005)
Investment purchase	<u>(111,740)</u>
 Net cash used in investing activities	 <u>(31,533)</u>
 Cash flows from financing activities	
 Net cash used in financing activities	 <u>-</u>
 NET INCREASE IN CASH AND CASH EQUIVALENTS	 134,116
 Cash and cash equivalents at beginning of year	 <u>238,876</u>
Cash and cash equivalents at end of year	<u><u>\$ 372,992</u></u>
 SUPPLEMENTAL DISCLOSURES:	
Interest paid	<u><u>\$ -</u></u>

See accompanying notes to financial statements.

Kauai Food Bank Inc.
NOTES TO FINANCIAL STATEMENTS
December 31, 2019

NOTE A - ORGANIZATION AND PURPOSE

The Kauai Food Bank Inc. (the Organization) was incorporated as a non-profit entity under the laws of the State of Hawaii on December 16, 1994. The Organization's mission is to educate, provide nutritious food for the hungry, and to respond emergencies.

Revenues are provided primarily from contributions. Significant reductions, if any, in the level of contributions received may have an adverse effect on the Organization's programs and activities.

NOTE B - SIGNIFICANT ACCOUNTING POLICIES

- (1) **Basis of accounting** - The financial statements of the Organization have been prepared in conformity with U.S. generally accepted accounting principles.
- (2) **Basis of presentation** - The Organization is required to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

- (3) **Use of estimates** - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Kauai Food Bank Inc.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2019

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- (4) **Statement of cash flows** - For purposes of the statement of cash flows, the Organization considers all highly liquid investments purchased with an original maturity of three months or less to be cash equivalents.
- (5) **Contributions** - Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Conditional promises to give are recognized when the conditions on which they depend are substantially met. Unconditional promises to give due in the next year are recorded at their net realizable value. Unconditional promises to give due in subsequent years are reported at the present value of their net realizable value, using risk-free interest rates applicable to the years in which the promises are to be received.

- (6) **Investments** - The Organization reports its investment in debt securities at their fair value in the Statement of Financial Position. Unrealized gains and losses are included in the change in net assets in the accompanying Statement of Activities.
- (7) **Fixed assets and depreciation** - Fixed assets are recorded at cost or the estimated fair market value at time of donation. Depreciation and amortization are calculated using the straight-line method over the estimated useful lives of the assets. Expenditures for repairs and maintenance are charged to expense. Property retired or otherwise disposed of is removed from the appropriate asset and related accumulated depreciation accounts.
- (8) **Functional expenses** - The cost of providing various programs and supporting activities have been reported on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the various programs and supporting services based on estimates made by management.

Kauai Food Bank Inc.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2019

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Accordingly, certain costs have been allocated among program services and supporting services benefitted. Such allocations are determined by management on an equitable basis.

The following expenses were allocated based on the time and effort method:

Wages and related costs
Occupancy
Insurance
Supplies, printing and postage
Communication

- (9) **Income taxes** - The Organization has obtained tax exempt status under Internal Revenue Code Section 501(c)(3) and application state law.
- (10) **Shared Maintenance Costs (SMC)** - SMC fees are charged to agencies to which the Organization distributes with costs associated with receiving, storing and distributing inventory. During 2019, maximum SMC fees charged amount \$.19 per pound.
- (11) **Donated goods and services** - Donated materials and equipment are reflected as contributions at their estimated value at the date of receipt. Donated services are recognized as contributions in accordance with U.S. accounting standards which state, if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. Food donations are valued at the estimated cost per pound established by Feeding America, a national not-for-profit organization. Significant and essential donated services are performed by various volunteers to support the Organization programs and activities. These services have not been reflected in the financial statements as the criteria were not met.
- (12) **Revenue and revenue recognition** - The Organization recognizes contributions when cash, food, or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give (a contribution with a measurable performance or other barrier and a right of return) are not recognized until the conditions on which they depend have been met.

Kauai Food Bank Inc.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2019

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- (13) **New accounting pronouncements** - The Organization has adopted Accounting Standards Update (ASU) 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. ASU 2020-07 was issued in order to improve transparency in the reporting of contributed nonfinancial assets by nonprofit organizations. The new guidance requires the Organization to present contributed nonfinancial assets as a separate line item in the statement of activities, apart from contributions of cash and other financial assets. Additional disclosures about nonfinancial assets are also required by ASU 2020-07. The presentation and disclosures of revenue have been enhanced in accordance with this standard.

The Organization has also adopted Accounting Standards Update (ASU) No. 2014-09 - *Revenue from Contracts with Customers (Topic 606)*, as amended. Analysis of the provisions of this standards resulted in no significant changes in the way the Organization recognizes revenue, and therefore no changes to the previously issued audited financial statements were required on a retrospective basis.

The presentation and disclosures of revenue have been enhanced in accordance with this standard.

NOTE C - AVAILABILITY AND LIQUIDITY

The following represents the Organization's financial assets as of December 31, 2019:

Financial assets at year-end	
Cash and cash equivalents	\$ 372,992
Investments	232,827
Accounts receivable	<u>1,531</u>
	610,350
Less amounts not available to be used within one year:	
Net assets with purpose restrictions to be met in less than one year	<u>209,268</u>
Financial assets available to meet general expenditures over the next twelve months	<u>\$ 401,082</u>

As part of its liquidity plan, excess cash is invested in short-term investments including money market accounts and mutual funds.

Kauai Food Bank Inc.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2019

NOTE D - DESCRIPTION OF PROGRAMS

Major program services as delineated on the Statement of Functional Expenses described below:

Client services - Provides services to accomplish the Organization's mission by serving as an intermediary between donors and those in need.

NOTE E - INVESTMENTS

Investments consist of mutual fund investments stated at market value according to broker statements and consist of the following at December 31, 2019:

	<u>Cost</u>	<u>Market Value</u>	<u>Cumulative Unrealized Gain (Loss)</u>
Equity securities	\$ 56,829	\$ 75,709	\$ 18,880
Exchange traded funds	<u>145,795</u>	<u>157,118</u>	<u>11,323</u>
	<u>\$ 202,624</u>	<u>\$ 232,827</u>	<u>\$ 30,203</u>

Earnings for the current year consisted of the following:

Interest and dividends	\$ 8,433
Realized gain (loss)	(427)
Unrealized gain (loss)	<u>25,423</u>
	<u>\$ 33,429</u>

NOTE F - FURNITURE AND EQUIPMENT

Furniture and equipment are summarized as follows:

Office equipment	\$ 89,048
Furniture and fixtures	4,148
Machinery and equipment	127,947
Vehicles	74,446
Leasehold improvements	<u>22,891</u>
	318,480
Less accumulated depreciation	<u>(253,074)</u>
	<u>\$ 65,406</u>

Kauai Food Bank Inc.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2019

NOTE G - NONCANCELLABLE OPERATING LEASES

At December 31, 2019, the Organization held the following noncancellable operating leases with terms in excess of one year:

- (1) Effective December, 2017, the Organization entered into a rental agreement for office space. The lease expires in December, 2022 and includes a share of the building's operating expenses and general excise taxes.

Future minimum lease payments at December 31, 2021 under these lease agreements were as follows:

<u>Year</u>	<u>Amount</u>
2020	\$ 34,560
2021	34,560
2022	<u>34,560</u>
	<u>\$ 103,680</u>

NOTE H - CONCENTRATION OF CREDIT RISK

The Organization maintains its cash balances at several financial institutions. At times such balances may exceed federally insured limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on its cash and cash equivalents. At December 31, 2019, \$126,354 in cash exceeded the federally insured limits.

NOTE I - FAIR VALUE MEASUREMENTS

FASB ASC Topic 820, *Fair Value Measurements and Disclosures*, establishes a hierarchy for ranking the quality and reliability of information used to determine fair values and requires assets and liabilities carried at fair value to be classified and disclosed in one of the following three categories:

Kauai Food Bank Inc.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2019

NOTE I - FAIR VALUE MEASUREMENTS (CONTINUED)

Level 1: Quoted prices (unadjusted) in active markets for identical assets or liabilities that the Board has the ability to access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly through corroboration with observable market data.

Level 3: Unobservable inputs that are not corroborated by market data.

The fair values of financial assets are the same as their cost basis. The fair values of financial liabilities are the same as their cost basis generally because management believes that any discount on early extinguishment would be insignificant. The fair values of investments are recorded based on quoted prices in active markets (Level 1). The financial statements as of and for the year ended December 31, 2019 do not include any nonrecurring fair value measurements.

NOTE J - REVENUE FROM CONTRACTS WITH CUSTOMERS

The following table provides information about significant changes in the accounts receivable arising from SMC billings and grants during the year ended December 31, 2019:

Accounts receivable - client fees, beginning of year	\$ 10,620
Increase due to clients billings	9,303
Decrease due to collection of account receivables	<u>(18,392)</u>
Accounts receivables	<u>\$ 1,531</u>

Kauai Food Bank Inc.
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2019

NOTE K - RECLASSIFICATIONS

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

NOTE L - SUBSEQUENT EVENTS

Management has evaluated subsequent events through June 28, 2023, the date the financial statements were available for issuance.

The COVID-19 pandemic, whose effects first became known in early 2020, is having a broad and negative impact on commerce and financial markets around the world.

During 2020, the organization received and recognized grants under the federal Coronavirus Aid, Relief, and Economic security act (CARES) passed through as follows;

County of Kauai	\$ 225,000
State of Hawaii	<u>200,000</u>
	<u>\$ 425,000</u>

Also in 2020, the Organization applied for and received a loan from the United States Small Business Administration under its Paycheck Protection Program. Total loan proceeds plus interest forgiven amounted to \$ 36,854.